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# **U.S. FISH & WILDLIFE SERVICE 2017 NOTICE OF FUNDING OPPORTUNITY (NOFO)**

## **AFRICA REGIONAL PROGRAM FUNDING OPPORTUNITY # F17AS000008**

Guidance for Applicants

EN: <https://www.fws.gov/international/pdf/FY17-AFR-NOFO.pdf>

FR: <https://www.fws.gov/international/pdf/notice-of-funding-availability-africa-french.pdf>

# OVERVIEW

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- 2017 Continuing Support
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- Pre-Proposal Concepts
- Summary Budget
- Completing an Application
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# WHAT'S NEW?

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- **NOFO focus:**
  - Securing Wildlife in Central Africa
  - Developing Capacity for Conservation in Central Africa
- **Process:**
  - Only pre-proposal concepts submitted by January 17
  - Selected concepts will be notified of opportunity to submit full proposal
  - Proposals will not be moved between USFWS funding programs
- **Award Instruments:**
  - Grants
  - Cooperative agreements with substantial USFWS involvement

# 2017 FUNDING OPPORTUNITIES

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- **Securing Wildlife in Central Africa**

Desired results:

- Reduction in the illegal killing and trafficking of wildlife and fish.
- Reduction in the availability, demand, and/or consumption of protected species in the commercial bushmeat trade.
- Reduction in all illegal activities that threaten wildlife in high value conservation areas, including efforts that address habitat loss and degradation.

# 2017 FUNDING OPPORTUNITIES (cont'd)

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## • **Developing Capacity for Conservation in Central Africa**

### Desired results:

- Improved institutional and faculty performance at Central African educational and research institutions.
- Improved collaboration through a network of educational institutions.
- Successful identification of training, competencies, and new techniques needed to carry out specific conservation actions to address threats to wildlife.
- Successful completion of training and application of new competencies by trained individuals.
- Trans-disciplinary teams of emerging African conservationists who work together to problem-solve on key threats to wildlife and habitats in Central Africa (the USFWS [MENTOR program](#)).
- Development of conservation champions in Central Africa.

# 2017 CONTINUING SUPPORT

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## **Wildlife Security Cooperative Agreements:**

- Agence Nationale des Parcs Nationaux (ANPN), Gabon
- Virunga National Park, DRC
- Sangha Trinational and Odzala National Park (CAR, ROC, DRC)
- Tshuapa-Lomami-Lualaba (TL2), DRC
- Conkouati Douli National Park, ROC
- The EAGLE Network (regional)
- Garamba National Park and Chinko Conservation Area (DRC, CAR)
- Campaign to Reduce Bushmeat Demand (DRC, ROC)

# 2017 CONTINUING SUPPORT (cont'd)

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## Capacity Development Cooperative Agreements:

- *Ecole de Faune de Garoua*, Cameroon
- USFWS MENTOR-POP (Progress on Pangolins) Fellowship Program
- USFWS MENTOR-Manatee Fellowship Program
- Kitabi College of Conservation and Environmental Management, Rwanda

# ELIGIBLE COUNTRIES

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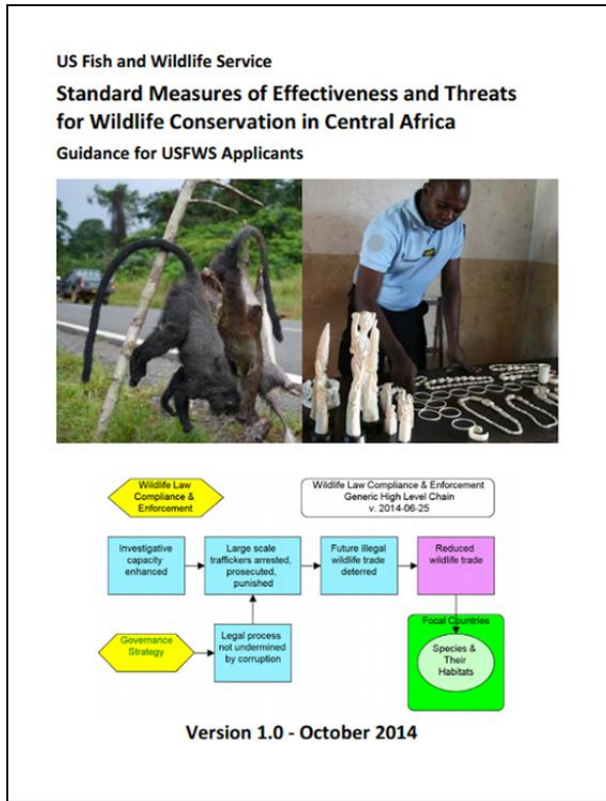
- Burundi
- Cameroon
- Chad
- Central African Republic (CAR)
- Democratic Republic of the Congo (DRC)
- Equatorial Guinea
- Gabon
- Republic of Congo (ROC)
- Rwanda
- São Tomé and Príncipe
- *Illegal wildlife trade transit countries in Africa  
(see pg. 2 of NOFO for more detail)*



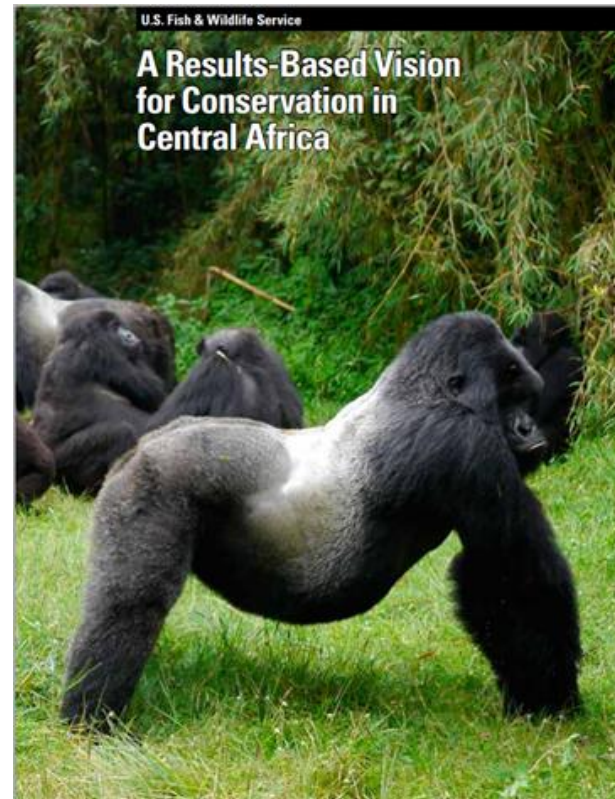
# IMPORTANT RESOURCES



For guidance on monitoring and evaluation, please see:



For USFWS' results-based vision for conservation in Central Africa, please see:



EN: <http://www.fws.gov/international/pdf/guidance-effectiveness-measures-central-africa.pdf>

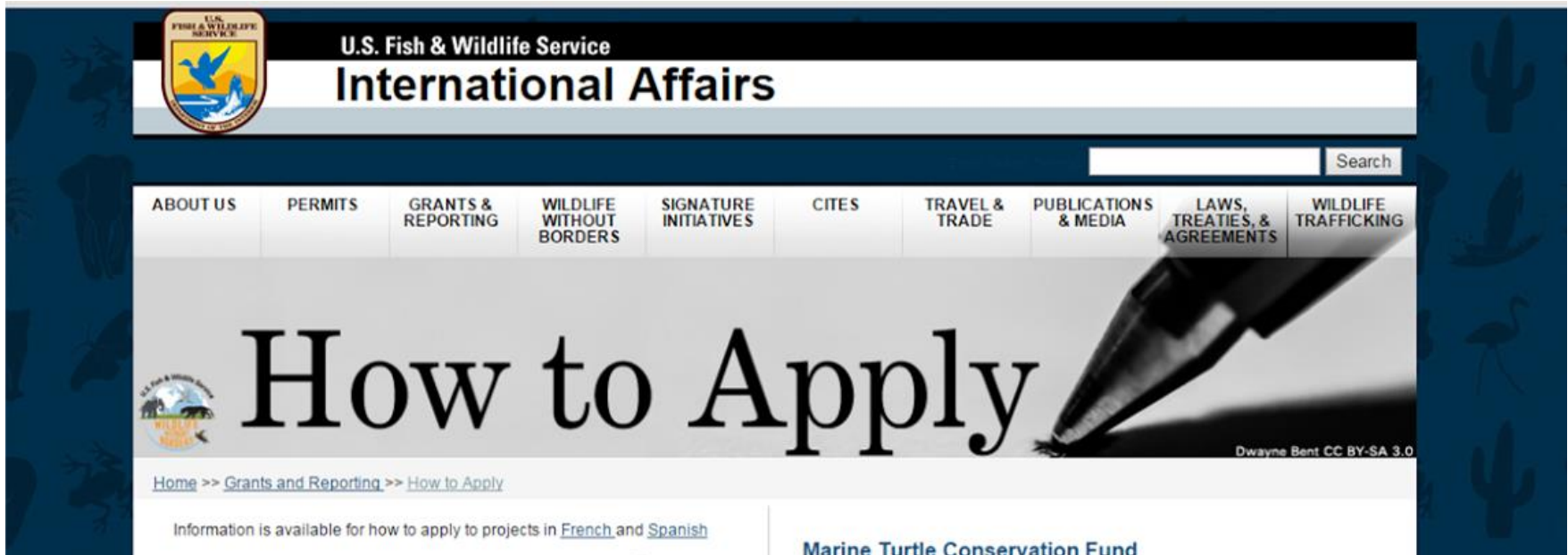
FR: <http://www.fws.gov/international/grants-and-reporting/Mesures-Standards-pour-la-Conservation-de-a-Faune-Sauvage-en-Afrique-Centrale.pdf>

EN: [http://www.fws.gov/international/pdf/Central\\_Africa\\_Vision\\_final\\_web.pdf](http://www.fws.gov/international/pdf/Central_Africa_Vision_final_web.pdf)

# HOW TO APPLY



## SEE WEBSITE FOR COMPLETE DETAILS



EN: <https://www.fws.gov/international/grants-and-reporting/how-to-apply.html>

FR: <https://www.fws.gov/international/grants-and-reporting/how-to-apply-french.html>

# PRE-PROPOSAL

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## 4-page concept notes (grants and cooperative agreements)

- Statement of Need (see next slide)
- 1-page Summary Budget

## Possible attachments:

(To demonstrate capacity to implement activities and show relevant history)

- Letter of government support
- Letters of support from partners
- *Curriculum vitae* of key personnel

## Eligible to apply:

- Government agencies, nongovernmental organizations, institutions of higher education, and individuals

# PRE-PROPOSAL – STATEMENT OF NEED

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- Pre-proposals are limited to four pages. The Statement of Need for the pre-proposal should include:
  - Title of project
  - Geographic location
  - Species or habitat targeted for conservation (including any existing estimates of population size, geographic range, or extent)
  - Description of direct threats that affect the targeted species at the project site and specific threats the project plans to address
  - Project goal and objectives
  - Proposed activities to reduce direct threats and improve the status of species and habitats
  - Description of how the proposal differs from past work or builds upon past successes, failures, and lessons learned
  - Explanation of any USAID CARPE or other US government funding, and added value of USFWS funding
  - Proposed Monitoring and Evaluation including anticipated outputs and conservation outcomes. See: [Standard Measures of Effectiveness and Threats for Wildlife Conservation in Central Africa](#) for application questions for consideration and recommended indicators
  - One-page Summary Budget

# 8. SUMMARY BUDGET



## • Budget Table

Category/ Budget Item	Cost Calculation	Total Cost	USFWS	Applicant	Partner X	Partner Y	Program Income (if applicable)
I. Personnel Expenses Related to Project:	\$500/month *6 months						
A. Instructor (1)		\$3,000	\$xxx	\$xxx	\$xxx	\$xxx	\$xxx
B. Trainees (30)	\$60/day*5 days*30 trainees	\$9,000	\$xxx	\$xxx	\$xxx	\$xxx	\$xxx
2. Lodging (11 individuals)	20 nights *11 people *\$15/night	\$3,300	\$xxx	\$xxx	\$xxx	\$xxx	\$xxx
3. Transportation:	30 tickets *						
Bus tickets (30 individuals)	\$20/each	\$600	\$xxx	\$xxx	\$xxx	\$xxx	\$xxx
4. Production of training material:							
A. Printing (100 manuals)	100 manuals *\$10/each	\$1,000	\$xxx	\$xxx	\$xxx	\$xxx	\$xxx
B. Postage	12 months * \$20/month	\$240	\$xxx	\$xxx	\$xxx	\$xxx	\$xxx
<b>Totals</b>		<b>\$xxx</b>	<b>\$xxx</b>	<b>\$xxx</b>	<b>\$xxx</b>	<b>\$xxx</b>	<b>\$xxx</b>

\*Present all amounts in U.S. dollars

# COOPERATIVE AGREEMENT ELIGIBILITY

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- All projects are eligible to apply for a cooperative agreement and all proposals that meet minimum programmatic requirements will be reviewed.
- Two fundamental criteria assessed during review: (1) likelihood of threat reduction and conservation benefit; and (2) applicant's capacity to implement the proposed activities.

# WHICH PROGRAM SHOULD I APPLY TO?

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- USFWS supports wildlife conservation in Central Africa through multiple mechanisms.
- The Notices of Funding Opportunity (NOFOs) for all programs are located on the USFWS International Affairs How to Apply page (<https://www.fws.gov/international/grants-and-reporting/how-to-apply.html>).
- Applicants should consider program priorities and review criteria of each of the NOFOs to decide where their proposal will be most competitive. Please note that USFWS staff are not able to move proposals between funding programs.



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# Submitting an Application

**Pre-proposal Application Deadline  
January 17, 2017**



# COMPLETING AN APPLICATION

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Before submitting an application, please read **Award Information and Conditions** (see pg. 8 of NOFO).

## **Requirements for January 17, 2017 pre-proposal submission:**

- SF-424 - Application for Federal Assistance:  
<https://www.fws.gov/international/pdf/sf424-2-1-v2.1.pdf>
- SF-424B Assurances form: <https://www.fws.gov/international/pdf/sf-424b.pdf>
- 4-Page Pre-Proposal Concepts:
  - Statement of Need
  - 1-Page Summary Budget
- Possible attachments (Letters of Support, CVs)
- System for Award Management (SAM) registration

## **U.S. Applicants are also required to include:**

- Statement regarding A-133 audit requirement
- Certification and Disclosure of Lobbying Activities

# REGISTRATION IN DUNS AND SAM

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- **Dun & Bradstreet Data Universal Number System (DUNS) number**
  - Request a DUNS number online at <http://fedgov.dnb.com/webform>
  - Registration time varies but generally takes 2-10 business days.
  - This number is free of charge.
- **System for Award Management (SAM)**
  - Register in SAM online at <http://www.sam.gov>
  - Registration is free.
  - Information must be identical to DUNS.
  - Registration time varies - generally takes 2-10 business days, but can take as long as six months.

# SUBMISSION INSTRUCTIONS

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**Pre-proposal Application Deadline: January 17, 2017**

## **U.S. Applicants:**

- Must submit through [www.Grants.gov](http://www.Grants.gov)
- Requires account registration.
- Should take 1-3 days to register but may take 1-2 weeks.
- Requires registration in SAM to submit application.
- If you have problems submitting your application contact:  
<http://www.grants.gov/web/grants/support.html>

## **International Applicants:**

- Submit to [wwb\\_africa@fws.gov](mailto:wwb_africa@fws.gov)

# PROPOSAL ACKNOWLEDGEMENT

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- Proposals will be assigned a number.
- A confirmation email containing the assigned proposal number will be sent to applicants 5-15 business days from the opportunity closing date.
- If you do not receive this email contact:  
[wwb\\_africa@fws.gov](mailto:wwb_africa@fws.gov)

# FUNDING DECISION

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- Applicants will be notified of the opportunity to submit a full application for either a grant or cooperative agreement by February 27, 2017 (by invitation only).
- Deadline for invited full applications is April 10, 2017.
- Unsuccessful pre-proposal applicants will be contacted by March 6, 2017.

# CONTACT US

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- For more information or to submit questions regarding the NOFO, please contact:  
wwb\_africa@fws.gov
- A list of Frequently Asked Questions (FAQs) will be posted at:  
<http://www.fws.gov/international/grants-and-reporting/how-to-apply.html>